

Shearn's SDMC  
December 8, 2015

- Minutes
- Music Programs- Parents confused- How should it be corrected?
  - 12/15 4:00 PreK only at Shearn
  - 12/17 6:00 PreK-5 at Pershing
- Attendance (Buck)
  - Review data
- Academics
  - Literacy (Luna)
  - Science (Iriondo)
  - Math (Whitten)
  - Dual Language (Garson)
- Title 1- Parental Involvement (Garson)
- Carnival
  - \$2,794.00
- Donation- Ideas (get in touch with PTO)
- Safety (Garson)
  - Dismissal
  - Cafeteria
- Testing (Buck)
- Finance (Buck)
  - Activity Funds
  - Had to return 160,000.00 due to Attendance, F&R Lunch (632-594=38)-38,000 plus Title 1 for next year, At Risk (564-525= 39) -\$10,000, SPED (52-30=22) -\$10,000, GT (57-47=10) -\$6,000, enrollment -\$39,000
- Facility Concerns (Buck)
  - Concerns
- Fall Festival
  - Earnings
- Lighthouse Team (Garson & Hall)
- Staffing (Buck)
  - Teacher Assistants- 3
  - Hired Counselor & Kindergarten Bilingual
- Professional Development (Buck)
  - Kagan in January
  - CPI (Falls)
  - Math Training- would have been IR last year if math scores counted
    - Vontoure for 4<sup>th</sup> and 5<sup>th</sup>
    - Area 2 Math for K-2
    - Area 2 Math for 4-5
    - Vontoure for 3<sup>rd</sup> Grade
- Calendar
  - Any errors let us know right away. There are lots of changes the last few days
- Support and Volunteers
  - Mission Southwest
  - Willow Meadows
  - Houston Chinese Church
  - Head Start
  - Parents
    - Ms. Tasha Wilson- PTO Treasurer
    - Ms. Merissa Maclain- PTO President
- Other business

Shearn SDMC Minutes  
December 8, 2015  
3:30PM

**Members Present**

Bill Buck- Principal  
Katherine Keafer- Teacher Specialist  
Canthy Luna- Classroom Teacher  
Lillian Banks- Classroom Teacher  
Lisa Robinson- Classroom Teacher  
Eric Whitten- Classroom Teacher  
Merissa Maclaine- PTO President  
Tasha Wilson- PTO Representative  
Bob Chenoweth- Mission Southwest

**Members Absent**

Pablo Iriondo – Professional Support

**Two Music Programs**

*There is confusion on the two music programs*

- Pre-K Music program on December 15<sup>th</sup> at 4:00PM that is related to the Pre-K Prelude to Music program
  - This is more interactive
- There is a second program with PK-5 on 12/17 at 6:00PM at Pershing and is our annual holiday program.
  - One person per grade level needs to attend the music program
  - Ideally more than one person per grade level
- It would be a great idea to split the program and do first half and second half for next year
- Ms. Baldwin will get a floor plan and map out where each class will be

**Attendance**

Attendance was reviewed and it is dropping. We need to remain vigilant and keep it above 98%. Flu season will be here soon and then we will have even more absences. Some teachers are really doing well and in fact had 17 classes that made the attendance the last 6 weeks.

**Academics:**

- Literacy- Luna had nothing to report
- Science- Iriondo was absent
- Math- Whitten had nothing to report
- Dual Language- Garson Dual Language VIF module #3 needs to be completed by Wednesday, December 16<sup>th</sup>

**Title 1**

- No updates

Carnival netted \$2,794.00 that was split by grade levels with fifth grade making the most.

Donation from David Minberg is pending his family's decision. PTO was reminded about getting a 503C.

**Safety**

**Dismissal**

- Cafeteria is going a lot better as we are using Class Dojo.
- We are using tags for dismissal. We are making sure that all students have tags on backpacks.
- If there are people on the approved list those are the only people that should be table to pick students up

- It would be great if we have the same people in the areas and if a new face comes, then the teachers there should question it.
- Mrs. MacLaine was bringing up that it is not safe if we are not checking faces with tags
  - Ms. Walker will investigate if there is a system to put faces on tags
- We invited Mrs. MacLaine to come up and give suggestions for dismissal
- There is another system that is called Safe Pick Up it runs with chips which is not much different than the current tag system
- In discussing rainy day dismissal there is an issue with sufficient legal parking for parents to come into the school to pick up students and that we may even get more neighbor complaints. Also we may have to start dismissal earlier as teachers cannot be required to work past their 3:15 time.
- Safety patrol will not be putting children in the cars in the afternoon any more
- Parents could sign in with the teacher when they pick up the child
- Mrs. MacLaine suggested having a picture of the parent on the tags so that the parents can match the students
- It might be a good idea to make the current system work and make parents more aware
- Mrs. Wilson mentioned that it may not be a good idea to change the system in the middle of the year
- Each person could have a tag with pictures of all of the people that pick up the student
- Could also be that with the Safe Pick Up you can scan the chips and it brings up a picture of the person so that it is approved

#### Cafeteria

- There was discussion during the PLCs today about the cafeteria and systems that could be put into place

#### Fall Carnival

- We didn't make as much as we have in the past. We made a total of \$2,794.37. Fifth grade made the most with the pie throwing

#### Testing

- We are finishing up our GT testing. We also have updated testing that is coming up for the MOY.
- Kindergarten and 5<sup>th</sup> grade completes the Iowa/Logramos this week

#### Finance

- The money that is in the activity funds can be used for attendance and incentives. Make sure that you pass it out to the grade level and make sure that grade levels realize that each grade level has money in their budget.
- We had to return money because of our attendance at 97.2%
- We lost money because of losing students and free and reduced lunch
- It is not an option to have parents that can pay for lunch pay for lunch
- We are now in 90% free and reduced lunch so we start losing some support funds
- Next year is going to impact Title 1 because that is what pays for some of our supports
- We lost 39 kids from at risk
- PTO is restricted because of Title 1 many times

#### Facility Concerns

- No facility concerns

#### Lighthouse Team

- Meeting on Thursday and Friday there is a leadership assembly

#### Staffing

- We hired a Kindergarten teacher for English
- Offered a counselor a position and they will start on January 4<sup>th</sup>
- Still need 3 TA's

#### Professional Development

- CPI, Kagan, Math Training is all in place and teachers will be attending
- We have to be strategic with math

#### Calendar

- If there are errors, make sure you let Mr. Buck know.

#### Parent Concerns:

##### Pre-K

- Dropping students off and not allowing parents to walk their child to their class
- Make sure that there is someone that can walk students to their class if they are in Pre-K
- These students should be escorted to where they need to go

##### First Grade

- Not getting what they need and homework is still not coming home prepared
- Want a first grade newsletter to reach out to all parents and a newsletter of what's going on
- Parents want to know where grades are coming from. Why is one student in one class having different work and different grades?
- Team experience is very important and needs to be looked at
- No consistency with the homework. One day they have it, one day they don't. Once class has one thing and another class has something else. Where is the procedure and how far ahead is it being planned by the grade level.
- Handouts are coming from some teachers and not from others. Again no consistency.

#### Parents Night Out

- May meet with a church to have a church do babysitting or other organization
- Could pay some money for a few
- There is a flyer for Cici's Pizza that is purple so parents should be on the lookout
- We are trying to get them planned out throughout the year